

## **OSH requirements towards clients, suppliers and guests of Huta Pokój and subsidiaries**

For the safety of customers, suppliers and guests of "Huta Pokój" S.A. and subsidiaries, persons staying on the premises of Huta Pokój are obliged to comply with the following principles:

1. Everyone who enters the premises of Huta Pokój after receiving a personal pass is obliged to report to a security guard at one of the factory gates.
2. To receive permission to enter the premises of Huta Pokój, the plant security informs the employee to whom the customer, supplier or guest wants to go.
3. The security guard gives the customer / supplier / guest the information leaflet "OHS guide", which contains safety guidelines for moving around the premises, emergency procedures and a map of the plant's area.
4. The employee who receives the customer / supplier / guest is responsible for bringing him to the premises of the plant, equipping him with personal protective equipment, instructing on the security principles on the premises of the facility and for bringing him back to the plant's gate. The customer / supplier / guest is obliged to follow the guidelines of the receiving employee.
5. The customer / supplier / guest is obliged to use a specific type of personal protective equipment (e.g. safety shoes, helmet, goggles, warning vest) due to possible dangers which are indicated by safety signs.
6. Entrance to the halls is possible only through pedestrian doors, you can only walk along marked pedestrian routes.
7. Products delivered and received from Huta Pokój and its subsidiaries must be unloaded or loaded in a way that cannot endanger the lives or health of employees and in the presence of a representative of Huta Pokój or a subsidiary.
8. Customers / suppliers / guests are not allowed to move around the premises and facilities of Huta Pokój on their own, but only in the presence of the receiving employee.
9. Truck drivers may stay at loading points in the halls only in personal protective equipment (helmet, reflective vest, safety shoes, goggles, protective clothing with long sleeves and legs).
10. Drivers must not stay on the platform or in the vehicle cabin during loading or unloading using gantry and other lifting devices.
11. Drivers may not move away from the mode of transport without the permission of the representative of Huta Pokój or a subsidiary.
12. Drivers are obliged to comply with traffic laws, road signs, right of way and do not exceed the maximum speed limit. Parking cars must not be dangerous.
13. Entering the premises of Huta Pokój under the influence of alcohol and drugs is forbidden.